

AMPNEY CRUCIS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE
HALL ON MONDAY 9th FEBRUARY

Present: Cllrs Jan Mills, Lis Courtown, Jacky Leadbeater, Ross Leadbeater,
 Nick Wright, Clint Grimmer and Doug Benham
 Presiding: Cllr Jan Mills
 Clerk: Roz Morton
 In attendance: Cllr Lisa Spivey (part) Natalie Fenner (NCF Heritage), Victoria Thompson
 and 10 X MOP

No:	Item:
088 25/26	To note apologies for absence None
089 25/26	To note declarations of interest & gifts or hospitality given or received None
090 25/26	To approve minutes of the meeting held on 21st January 2026 It was RESOLVED that the minutes of the meeting held on 21 st January 2026 were a true and accurate record of the meeting. Proposed Cllr R Leadbeater seconded Cllr Benham all in favour.
091 25/26	Matters arising from the meeting held on 21st January 2026 <ul style="list-style-type: none"> • Deferred to March meeting
092 25/26	To receive reports from County and District Councillor No report was available
093 25/26	To receive questions from the Public None
094 25/26	To consider and agree to set up a subcommittee of the Council to undertake a Conservation Area Character Appraisal Natalie Fenner & Victoria Thompson (Heritage consultants) gave a presentation of the role and function of a Conservation Area Character Appraisal. It was RESOLVED to set up a subcommittee of the Council to undertake a Conservation Area Character Appraisal, proposed Cllr Mills, seconded Cllr Wright, all in favour.
095 25/26	To consider and agree the Terms of Reference for the sub-committee The ToR were read out to the Council and members of the public. It was RESOLVED to adopt the Terms of Reference for the subcommittee, proposed Cllr Wright, seconded Cllr Mills, all in favour. ACTION: Clerk to send a copy of the ToR to Natalie Fenner.
096 25/26	To consider and agree membership of the sub-committee Cllr Wright proposed Ms Anastasia O'Brien as Chair of the subcommittee. Cllr Mills proposed Cllr Wright as vice Chair of the subcommittee

	<p>Cllr R Leadbeater agreed to be a Council representative on the subcommittee.</p> <p>Mr Doug Crook and Mrs Ellen Hopkins from the Ampney Crucis Residents Action Group agreed to become members.</p> <p>Natalie Fenner & Victoria Thompson also agreed to be members.</p> <p>Proposed Cllr Wright, seconded Cllr Mills, all in favour.</p>
	<p>ACTION: Cllr Wright to set up a dedicated SharePoint folder for the project and to set up @ampneycrucis email addresses for all participants without one.</p>
097 25/26	<p>To consider and agree a budget for the Conservation Area Character Appraisal</p> <p>It was RESOLVED that the Parish Council would contribute 50% of the total cost up to a maximum of £10,000. The Residents Action Group agreed to fund the remaining balance by way of a donation to the Parish Council.</p> <p>Proposed Cllr Wright, seconded Cllr R Leadbeater, all in favour.</p>
098 25/26	<p>To consider and agree to engage consultants to assist with the Conservation Area Character Appraisal</p> <p>The Conservation Area Character Appraisal final document will be a Parish Council owned document, therefore the contact with NCF Heritage should be with the Parish Council rather than the Residents Action Group.</p> <p>It was RESOLVED to appoint NCF Heritage to undertake the project. Proposed Cllr Wright, seconded Cllr Mills, all in favour.</p>
	<p>ACTION: Clerk to contact the consultants to arrange for the contract to be drawn up.</p>
099 25/26	<p>Any other business: to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and decision making.</p> <p>Cllr Mills reminded all Councillors to check their emails and respond as required.</p> <p>Cllr Grimmer noted that the planning inspector has issued conditions to Ampney Park. Natalie Fenner commented that the issuing of conditions did not automatically mean that the appeal was successful.</p> <p>Cllr Grimmer noted that despite numerous requests to GCC for a copy of the Section 52 pertaining to the rear drive he has not yet received it.</p> <p>Cllr R Leadbeater noted that copious amounts of rubbish including concrete fence posts have been dumped in the ditch at the rear of burial ground near to the Sovereign owned houses.</p>
	<p>ACTION: Clerk to report this to Sovereign Homes and send photos.</p>
	<p>Cllr R Leadbeater reported that Mr Mark Binder contacted him regarding moving the setts on the main road. Cllr R Leadbeater advised Mr Binder that it was not the Parish Council's remit and to talk to Glos Highways.</p>
100 25/26	<p>Date and time of next meeting</p> <p>Thursday 12th March 2026 @ 7.15pm</p>

There being no further business, the meeting closed at 8.10pm