AMPNEY CRUCIS PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY 9th JULY 2026

Present: Cllrs Lis Courtown, Jacky Leadbeater, Ross Leadbeater, Clint Grimmer, Anastasia O'Brien and Doug Benham
Presiding: Cllr Jacky Leadbeater
Clerk: Roz Morton
In attendance: 6 x MOP

No:	Item:
020 26/27	**To elect a Chair for the meeting** It was resolved to elect Cllr J Leadbeater to chair the meeting. Proposed Cllr R Leadbeater, seconded Cllr Courtown, all in favour.
021 26/27	**To note apologies for absence** Cllr Spivey
022 26/27	**To note declarations of interest & gifts or hospitality given or rec'd** None
022.1	**To consider and agree to Co-opt Anastasia O'Brien on to the Council** It was resolved to co-opt Anastasia O'Brien to the Parish Council. Proposed Cllr Courtown, seconded Cllr R Leadbeater, all in favour.
022.2	**To receive Declaration of Acceptance of Office** Cllr O'Brien duly signed the Declaration of Office which was received by the Proper Officer.
023 26/27	**To approve minutes of the meeting held on 14th May 2026** It was RESOLVED to approve the Minutes of the meeting held on 14th May 2026 as a true and accurate record of the meeting. Proposed Cllr R Leadbeater, seconded Cllr J Leadbeater, all in favour.
024 26/27	**Matters arising from the meeting held on 14th May 2026** 1. Update on chevron at Ampney Park entrance – no update is available.
	ACTION: Clerk to contact Glos Highways for a response.
	2. Update on Local Green Spaces - no update is available. 3. Update on GRCC Emergency Plan meeting – meeting is arranged for 6.30pm on Thursday 10th September – all are welcome. 4. Update on website compliance with 2.2AA as noted in the Internal Auditor report. – Bulldog are undertaking the necessary work.
025 26/27	**To receive reports from County and District Councillors** No report was available
026 26/27	**To receive questions from the Public** Visitors to a local Air B n B property are parking outside the property and blocking the road. The PC was asked to write to the owner of the property to ask if they can advise their guest where best to park.
	ACTION: Clerk to contact the owner and make the request.

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	Debris from tree cutting has been dumped in the ditch at the rear of 7 Durncourt – can the Parish Council contact Bromford housing to request that the ditch is cleared.
	ACTION: Clerk to contact Bromford Neighbourhood Coach.
	There are numerous "slippery surface" signs around the village that have been left by Glos Highways after resurfacing works. Can these be collected?
	ACTION: Clerk to report it on "Fix my Street" and also contact Cllr Spivey to request that the signs are removed.
027 26/27	**To consider and agree to adopt the following policies as recommended by the Internal Auditor:** • Effectiveness of Internal Controls Policy • Reserves Policy It was resolved to adopt the policies as recommended. Proposed Cllr J Leadbeater, seconded Cllr R Leadbeater, all in favour.
028 26/27	**Financial matters**
28.1	**To receive bank reconciliations to end June 2026** Received without comment.
28.2	**To approve statement of accounts and expenditure for the period 1st May – 30th June 26** It was resolved to approve the statement of accounts as presented. Proposed Cllr J Leadbeater, seconded Cllr Benham, all in favour.
28.3	**To approve payments in the normal course of business** It was resolved to approve the payments as presented. Proposed Cllr J Leadbeater, seconded Cllr Courtown, all in favour.
28.4	**To agree new bank signatories (minimum of 3 plus the Clerk required)** It was resolved to add Cllrs O'Brien & Grimmer as signatories, proposed Cllr O'Brien, seconded Cllr Grimmer, all in favour.
	ACTION: Clerk to contact Lloyds to start the process.
28.5	**To consider and agree to pay to Ampney Crucis Residents Action Group the agreed 50% share of the total which is £17108.83 / 2 = £8554.46 for the Conservation Area Appraisal.** It was resolved to pay 50% of the total cost as agreed in March 2026 Minute ref 108.5 25/26. Proposed Cllr R Leadbeater, seconded Cllr Benham, all in favour.
	ACTION: Clerk to arrange for the payment to be made.
029 26/27	**Planning Matters**
29.1	To receive planning decisions: Noted
	25/01951/FUL|Construction of an outdoor riding arena and associated landscaping works to include on-site BNG|Talland School Of Equitation Ampney Knowle Barnsley Cirencester Gloucestershire GL7 5FD – PERMIT **26/01279/FUL**|Erection of greenhouse and associated landscaping works including new patio, lawn replacement, and installation of planters|Old Farm Barn Ampney Crucis Cirencester Gloucestershire GL7 5SF - PERMIT

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	26/01648/AGFO|Prior approval for the erection of a new steel portal framed agricultural barn|Ampney Knowle Farm Ampney Knowle Barnsley Cirencester Gloucestershire GL7 5ED - REFUSED
29.2	**To consider and agree response to the following planning applications:** **26/01690/FUL**|Alterations to fenestration including removal of four windows and addition of a patio door on the East elevation, alterations to two windows on the West elevation and associated works (Retrospective)|Land South Of Back Lane Ampney Crucis. **No comment** **26/01664/CONBGP**|Compliance with Biodiversity Net Gain details required by permission 25/01951/FUL - Construction of an outdoor riding arena and associated landscaping works to include on-site BNG|Talland School Of Equitation Ampney Knowle Barnsley Cirencester GL7 5FD **No comment** **26/01659/COMPLY**|Compliance with conditions 3 (CEMP) and 5 (30 year management plan) of permission 25/01951/FUL - Construction of an outdoor riding arena and associated landscaping works to include on-site BNG|Talland School Of Equitation Ampney Knowle Barnsley Cirencester Gloucestershire GL7 5FD **No comment** **26/01970/FUL**|Variation of conditions 2 (Approved plans) and 6 (Timber windows and doors) of permission 25/01617/FUL - Erection of a new dwelling|4 London Road Ampney Crucis Cirencester Gloucestershire GL7 5RS **No comment**
29.3	**To consider and agree response to tree work applications and note decisions:** **26/01753/TCONR**|1 x Japanese Maple. Request to pollard the tree every two years to keep safe as it is located in a primary school playground. We will require Chris Arnold Tree Surgeons to undertake the work|Ampney Crucis C Of E Primary School School Lane Ampney Crucis Cirencester Gloucestershire GL7 5SD **No comment** *Application received after the Agenda was published:* **26/02026/TCONR** | T1 Sycamore Remove T2 Willow Remove T3 Poplar Remove T5 Ash Remove T7 Neighbours Willow Pollard some of the lower branches over clients side | 4 London Road Ampney Crucis Cirencester Gloucestershire GL7 5RS The Council resolved to OBJECT to this application on the grounds of loss of biodiversity and potential loss of bat and otter habitat.
	ACTION: Clerk to lodge an objection.
29.4	**To receive an update from the Conservation Area Appraisal Sub Committee and to agree any actions** Cllr O'Brien reported that the Conservation Area Appraisal report is complete and ready for publication. The report include suggestions for expansion to the existing CA. The next step is for the Parish Council to send a formal request to CDC asking for the report to be adopted and become a statutory planning consideration for applications in the parish moving forward. The Parish Council would like to offer a vote of thanks to the Residents Action Group for the tremendous work that they have done to get this report complete.
	ACTION: Cllr O'Brien to draft a formal request to CDC and circulate for agreement.
29.5	**To receive an update on the Land Registry documentation for Ampney Park Drive and consider and agree any further actions.** Documents that were requested have not arrived.

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	ACTION: Clerk to contact Land Registry to chase them up
29.6	**To note dates for Local Plan Reg 19 publication and to agree whether an additional meeting in August is necessary to discuss the ACPC response.** Documents are likely to be available on 24th July for the CDC Overview & Scrutiny Committee meeting. It was agreed to hold an Extraordinary meeting on Friday 24th July to agree to engage a Planning Consultant to assist the PC in responding to the CDC Local Plan Reg 19 consultation. ACRAG kindly agreed to share details of potential consultants and scope of works with the Parish Council. It was also agreed to hold a Council meeting on 13th August to discuss the matter further.
	ACTION: Clerk to coordinate with ACRAG to obtain the necessary information and make contact with the planning consultant **ACTION: Clerk to prepare an Agenda for the Extraordinary meeting and check hall availability.**
29.7	**To note email from Kemble Parish Council requesting a joint response to the Reg 19 consultation and to agree next steps** It was agreed that ACPC will make its own representation and so decline the invitation.
29.8	**To note draft letter from Fairford Town Council challenging the housing requirement figures and to agree a response to the request to jointly sign the letter.** It was resolved to sign the final letter once agreed. Proposed Cllr R Leadbeater, seconded Cllr Benham, all in favour.
30 26/27	**Burial ground and Churchyard**
30.1	To receive an update and agree any actions There is still debris in the ditch at the edge of the Burial Ground from a Stonewater property. Stonewater has been contacted. Gill Portlock from Glos Highways indicated that she may have a contact who could expedite getting the debris removed.
	ACTION: Clerk to email Gill Portlock and request that she gets in touch with her contact.
31 26/27	**Village Matters**
31.1	**To receive an update on VAS installation** The Clerk reported that she is still waiting for a quote for the post installation.
	ACTION: Clerk to chase MGroup for a quote.
31.2	**To receive an update on request to extend the verge following meeting with Glos Highways.** Cllrs R & J Leadbeater and Grimmer attending the meeting with Gill Portlock. It was productive and she agreed that extending the verge would not be possible as it would impact on traffic through the village. There was discussion regarding school parking and possible solutions. Gill Portlock offered to set up a meeting with the relevant officer at GCC and the school & ACPC to discuss options for the school to try to alleviate the parking challenges.
	ACTION: Clerk to email Gill Portlock to request that the meeting is set up.

31.3	**To discuss options for altering the car park including ownership and residential access issues.** The car park is owned by CDC. If CDC were minded to allow the PC to purchase it, the pc could then look at options to create additional parking spaces within the car park whilst maintaining residents' access.
	ACTION: Clerk to contact CDC to ask if they would consider selling the car park to ACPC at a minimal cost.
31.4	**To note Sovereign Playground inspection and to agree any remedial action if required.** No urgent issues were noted in the report on equipment owned by the PC. No action is required.
	ACTION: Clerk to pass on the report findings regarding the goal posts to the primary school for information.
31.5	**To consider and agree works to the ash tree overhanging the playground to – requested by Utility Services.** It was resolved to agree that Utility Services can seek permission to remove or pollard the ash trees as they see fit. Proposed Cllr R Leadbeater, seconded Cllr Courtown. All in favour.
	ACTION: Cllr R Leadbeater to contact Utility Services.
31.6	**To note school defib showing as inactive due to broken handle and to receive an update on the repair.** This was noted.
	ACTION: Clerk to chase up repair or replacement.
32 26/27	**To receive correspondence**
32.1	Regular news updates from GCC & CDC
33 26/27	**Any other business:** to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and decision making. Cllr R Leadbeater reported that the hedge cutting at Pleydells is not satisfactory.
	ACTION: Clerk to contact Countrywide to report the situation and request that they come back and cut it again in the autumn.
33.1	**To discuss Councillor communication including Ampney Times front page article** Cllr Courtown kindly offered to draft the front page article for the AT and circulate to Council for comments for each edition. Cllr J Leadbeater requested that Councillors acknowledge emails and respond in a timely manner.
34 26/27	**Date and time of next meeting** Friday 24th July 2026 @ 6.00pm Thursday 13th August @ 7.15pm

There being no further business, the meeting closed at 9.20pm

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